

Internal Quality Assurance Cell (IQAC)

Session 24-25

20th December 2025 (Saturday) at 10:45 A.M.

Venue- Principal's Room

Sl. No.	Agenda Item	Action Taken	Responsibility Assigned	Status / Remarks
1	Preparation for Saraswati Puja and Alumni Meet	Committees were formed for decoration, logistics, and coordination with alumni. Tentative programmes were finalized.	Cultural Committee & Alumni Committee	Completed
2	Measures to increase student admissions	Awareness campaigns planned through outreach programmes, social media promotion, and school visits.	Admission Committee	Initiated
3	Tentative dates for commencement of the new semester	Proposed dates were discussed and approved subject to university notification.	Academic Committee	Approved
4	Inauguration of a new computer course	Proposal approved; syllabus drafted and infrastructure requirements assessed.	Computer Department	Initiated
5	Salary-related issues due to non-renewal of society registration	Matter discussed; decision taken to pursue immediate renewal of registration with concerned authorities.	Management & Administration	Resolved
6	Annual Function	Date finalized and organizing committee constituted. Budget proposal submitted.	Cultural Committee	In Progress
7	Seminar	Topic and resource persons shortlisted; tentative date proposed.	IQAC & Academic Committee	Planned
8	Miscellaneous matters	Suggestions from members were noted and referred to the concerned committees for necessary action.	IQAC	Noted